



Albert Einstein German Academic Refugee Initiative (DAFI)

Application for a DAFI scholarship in Ghana for the Academic Year 2021/2022

Dear Applicant,

Please read the information below carefully. Make sure you fully understand the criteria and conditions of the scholarship before completing the form below. We specifically encourage qualified women and persons with specific needs to apply.

The deadline for the submission of applications is the 30th July 2021

A - Information on the DAFI Scholarship

- Since 1992, the German Government has financed the annual [Albert Einstein German Academic Refugee Initiative \(DAFI\)](#), which aims to help young refugees around the world starting or continuing their higher education.
- The DAFI scholarship is awarded for a maximum of four years for studying on a bachelor or equivalent degree programme in higher education institutions. The DAFI programme does not support master programmes.
- A DAFI scholarship covers costs for tuition fees, study and learning materials and other study-related costs such as for research or internships as well as allowances including for food, transport and accommodation.
- The students receiving a scholarship will be included in regular social, peer-to-peer and community engagement and skills development activities. UNHCR and the Christian Council of Ghana (CCG) remain in close contact with each student and the higher education institutions to ensure the academic success and well-being of each student.
- The DAFI programme aims to support qualified academically strong young refugee men and women who meet the requirements to access higher education in their country of asylum. The DAFI scholarship aims to empower young men and women equally to contribute knowledge, skills and leadership to the refugee community, and to facilitate peaceful coexistence, social cohesion, and the development of host communities during displacement. To achieve this, each sponsored student is expected to contribute to their community and society not only through their academic and professional careers, but also through their personal engagement, supporting and inspiring other community members, especially refugee children and youth.

B – Application Requirements

Before you start completing the application form please make sure you meet the following criteria.

- You are a **refugee** registered with UNHCR.
- You are 28 years or younger when you will start studying.**
 - *Exceptions apply only if you:*¹
 - have already started your bachelor studies in your home country and have earned credits but had to interrupt your studies due to flight.
 - have already started your bachelor studies in the country of asylum and have earned credits but had to interrupt your studies due to the lack of financial resources.
 - have a specific need (for example, a disability) and faced particular challenges to access higher education programmes because of it.
 - are a parent and parenthood has imposed a particular challenge for you to access higher education, specifically as a mother.
- You have a high school diploma either from your home country or your country of asylum (or another country), and you can present the original documents attesting your achievements.** If you do not possess the relevant documents, please contact UNHCR or CCG and explain your situation ahead of the submission of your application, and indicate so in the application form/ motivational letter.
- You have achieved above average results in high school.**
- You are **proficient in the language of instruction** of the universities, colleges or programmes of study in which you wish to enrol.
- You have never received a scholarship before, and will inform UNHCR/CCG of any pending scholarship applications in your application.**
- You are in need of financial assistance** to pursue your studies.
- You have a strong motivation** to contribute to your community, for example through regular volunteering and community service activities.
- You have the drive to be successful, interact easily with others, be a role model for younger refugees, and you are curious to explore new ways of learning.

C – Terms and Conditions of a DAFI Scholarship

Before you complete your application, make sure you understand the terms and conditions of the scholarship.

- A DAFI scholarship covers costs for tuition fees, study and learning materials and other study-related costs such as for research or internships as well as allowances including for food, transport and accommodation. Allowances to the students will be paid on a termly basis.

¹ These will be carefully reviewed by UNHCR and the project partner.



- The scholarship will be renewed each year for up to four years based on the regular attendance in classes, successful completion of each semester and academic year and study progress within the regular study time foreseen by the higher education institution for the specific course.
- In cases of repeated absenteeism, underperformance or failure, i.e. not passing the required tests and assignments to be promoted to the next semester/ academic year, the reasons will be thoroughly evaluated with the higher education institution and the student, based on which the continuation or discontinuation of the scholarship will be decided.
- In cases of fraud or misconduct, the scholarship will be discontinued.
- At the beginning of each academic year the students receiving a DAFI scholarship sign a Scholarship Agreement.
- Each student is expected to work towards the successful completion of their studies, if selected for the DAFI programme. If you are selected for the DAFI scholarship but apply for other scholarships, e.g. in another country or if you plan to return to your home country, you are requested to inform UNHCR immediately about your plans.
- Each student is expected to work independently and with a high degree of responsibility to finish their studies within the regular study time foreseen by the higher education institution for the specific course, this includes open communication with UNHCR, CCG or a counsellor in the higher education institution if the student experiences challenges to do so.

C – Application Process

Make sure that your application includes the documents listed below. The application must include all required documents. Incomplete applications will not be considered.

1. Collect and prepare all your documents

- One motivational letter** (1 page) explaining:
 - your motivation to study, professional aspirations, and plans for the future
 - your personal, family, and/or social situation which would justify the award of the scholarship
 - any specific details concerning your situation such as the lack of documentation and certificates
- One application form** duly completed and signed by the applicant
- Two passport photos** stapled with your name on the back to the application form
- One copy of your UNHCR **refugee certificate** or other document confirming your refugee status
- One copy of your **high school transcripts** and transcripts from each high school year (include already certified copy, if available).
- Copies of certificates or transcripts that attest the enrolment and achievements in higher education studies that have been interrupted in your country of origin or the country of asylum (include certified copies, if available).

2. Information on the application process

- ✓ Collect all necessary documents for your application and fill in the application form.



- ✓ Inform yourself about the choice of fields of study, which higher education institutions offer the study programme and what the admission requirements are.
- ✓ Submit your completed and signed application before or on the **due date**.
- ✓ Wait to receive further information from UNHCR or CCG regarding your application. If your application meets the formal application and eligibility criteria, you will receive an invitation for an interview. UNHCR or CCG will contact you.
- ✓ If after the interview your application is considered, you will be contacted by UNHCR or CCG. The scholarship comes into effect after the signing of a scholarship agreement and your respective acceptance of the scholarship.

3. Application submission

- Applicants must submit their application as directed below before or on 30th July 2021.
 - a. Send your application documents as a PDF file by eMail to: ccgdafighana@gmail.com
 - b. Bring your application documents in an envelope with your name on to the following office:
Christian Council of Ghana, Lokko Road, Osu, Accra
 - c. Post your application documents in an envelope with your name on through **EMS to**
THE PROJECT MANAGER (DAFI)
CHRISTIAN COUNCIL OF GHANA
OSU, ACCRA

Good luck!



Scholarship Application Form

Only the following pages need to be submitted to UNHCR. The candidate themselves must complete the application form. Please make sure that all handwriting is readable. Be sure that all items are filled out.

Part I - General information

Family name	
Given name(s)	
<i>Please write names exactly as they appear in your identity documents.</i>	

Date of birth	Day:	Month:	Year:
Place of birth	Country:	City/Village:	
Nationalit(ies)			
National ID Number			
Marital status	<input type="radio"/> Single	<input type="radio"/> Married	<input type="radio"/> Divorced

ProGRES number	
Year of entry into the country of current asylum	Year:

Full current address	
Cell phone	
Whatsapp Number if different from cell phone number	
E-mail Address(es) frequently in use	

Part II - Family situation

1. Countries in which the applicant has lived since leaving the country of origin

Country	From (Month, Year)	To (Month, Year)	Reasons for leaving
1.			
2.			
3.			
4.			

2. Parent/Legal Caregiver information

	Last name	First name	Date of Birth		
			Day	Month	Year
Father					
Mother					
Main caregiver (if different from parent)					

3. Please provide the following information. Check what applies:

- Parents live in home country
- Parents live in country of asylum
- Parents live in another country
- Mother died
- Father died
- Both parents died
- If other, please explain: _____

4. Sibling information

	Last name	First name	Brother or Sister	Age	Occupation	Presence in the household: Yes or no
1.						
2.						
3.						
4.						
5.						

5. Dependent information

Provide information about your spouse, children, and/or other dependents.

- Not applicable**

Last name:		First name:			
Relationship (spouse, child, etc.)					
Age					
Date of birth	Day:	Month:	Year:		
Place of birth	Country:		City/Village:		
Current residence	Country:		City/Village:		
Last name:		First name:			
Relationship (spouse, child, etc.)					
Age					
Date of birth	Day:	Month:	Year:		
Place of birth	Country:		City/Village:		
Current residency	Country:		City/Village:		

6. Specific needs

Please indicate if you or another close family member are living with a disability or serious medical condition or any other special circumstances that should be taken into account. If you have a disability or serious medical condition, please include a medical certificate with your application.

Not applicable

Last name:	First name:	Age:
Type of condition:		
Type specific needs (medication, therapy, special food, protection, etc.)		
Additional information		

Part III - Social/Economic situation

7. Parents' profession and education level

	Father	Mother
Level of education (highest level of education or number of years in school)		
Profession		

8. Parents' current work/job (country of asylum)

	Father	Mother
Current work/job		
Estimated monthly income		

9. Family/household monthly income (please indicate currency)

Total monthly income (estimated)	Amount/currency:
Who earns most of the monthly household income?	Amount/currency:
Means of subsistence (if your parents/ care giver/ head of household are not working)	Amount/currency:
<i>Income source from outside the household: UNHCR/WFP/relative/church, others, etc.</i>	Source:

Part IV - Academic background

10. High school

Period in High School	from (mm/yyyy):	to (mm/yyyy):
Place	Country:	City:
School/Institution name		
Year in which you left high school		
GPA/Average/Aggregate		
Official/certified copy of the high school diploma attached	Yes/No: <i>If no, please explain why not:</i>	
If applicable: Equivalence certificate attached from Ministry of Education of country of asylum	Yes/No: <i>If no, please explain why not:</i>	

11. Higher education

(applies only to those who had started studying earlier but have been forced to interrupt their studies)

Not applicable

Period of study	from (mm/yyyy):	to (mm/yyyy):
Number of semesters completed		
Place	Country:	City:
School/Institution name		
Subject of study		
Degree obtained		
Official/ certified copy of the results attached	Yes/No: <i>If no, please explain why not:</i>	
If applicable: Equivalence certificate attached from Ministry of Education of country of asylum	Yes/No: <i>If no, please explain why not:</i>	

12. Languages

Please mention the language level (native (N), excellent (E), good (G), and basic (B)) for each category:

Languages	Comprehension	Reading	Writing	Speaking	Proficiency certificate (yes/no)

13. Professional experience

Not applicable

Type	From (month/year)	To (month/year)	Details
1.			
2.			
3.			

14. Social and community engagement/ volunteering:

Explain your different activities: community, social, sports, school, etc.

Not applicable

Type	From (month/year)	To (month/year)	Details
1.			
2.			
3.			

15. Hobbies

Please explain your interests and hobbies (reading, social engagements, arts, sports, etc.)

Part V - Your study plan for this scholarship

Desired subject of study:	
Desired institution:	
Have you ever applied for admission at the institution mentioned above?	Yes/No
Estimated duration of the programme of study?	
Name of the person who advised you on choosing this track:	
<p><i>Please explain the reasons and your personal and professional motivation for your choice of the field of study. Specify the employment opportunities that you consider this field of study to open up for you. How can this field of study be relevant for your personal development and the development of your community?</i></p>	

Part VI - Additional information

Have you ever received a scholarship before?	<input type="checkbox"/> Yes <input type="checkbox"/> No: <i>If yes, please provide details (name of organisation, year, etc.):</i>
Have you applied for scholarships through other organisations in previous year or this year?	<input type="checkbox"/> Yes <input type="checkbox"/> No: <i>If yes, please provide details (name of organisation, year, etc.):</i>
Have you ever applied for admission to an academic institution/university?	<input type="checkbox"/> Yes <input type="checkbox"/> No: <i>If yes, please provide details (name of organisation, year, etc.):</i>
Have you already been admitted to an academic institution/university for the next academic year?	<input type="checkbox"/> Yes <input type="checkbox"/> No: <i>If yes, please provide details (name of organisation, year, etc.):</i>

If you are awarded a DAFI scholarship, what arrangements would you make to ensure the proper care of your family/dependents during your studies?

Not applicable

Part VI - Information certification

I, _____, hereby certify that my statements in response to the above questions are true, complete and accurate. I understand that any false information provided in this application will affect my chances of selection and being awarded the scholarship. I undertake to inform UNHCR or CCG of any significant changes to my circumstances without delay.

I certify that I have read and understood the terms and conditions of the DAFI scholarship.

Place and date

Full name

Applicant signature

Part VII - Declaration of Consent

With my signature, I, _____, hereby declare the following:

- I take note that UNHCR/CCG will share personal data contained in this application form with a DAFI Selection Committee. The Selection Committee will use the data for the preparation and conducting of interviews and the selection of candidates for the DAFI scholarship, endorsing decisions on repetition or termination of scholarships and general monitoring purposes.
- The members of the DAFI Selection Committee are representatives from a variety of institutions and organisations which may include UNHCR, the German Embassy, the relevant academic institution, the competent Ministry of Higher Education/ other government office, NGOs (national, international) active in the education and/or youth programmes and livelihoods sectors, private or public sector representative, other NGOs/UN agencies, other organizations involved in higher education. All members of a DAFI Selection Committee engage in respecting the confidentiality of the personal data contained in this application form.
- I understand that, apart from the above, UNHCR/CCG will keep all my personal data confidential.
- I can request access to / correction and deletion of my personal data or object to its further processing. I understand that in the event of objection to further processing of data during the selection process, it may impact my ability to proceed in the DAFI scholarship selection process.
- I understand that in the event that I am selected for a DAFI scholarship, a request to delete my personal data may not be granted by UNHCR/CCG for monitoring and accountability purposes. I can make requests by contacting _____ via eMail and/or _____ via Phone.

Place and date

Full name

Applicant signature